



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS ARNOLD ENGINEERING DEVELOPMENT CENTER (AFMC)
ARNOLD AIR FORCE BASE TENNESSEE

10 Feb 03

MEMORANDUM FOR ALL PROSPECTIVE OFFERORS

FROM: AEDC/PKM

SUBJECT: AEDC Contract Competition – Oral Presentation of Proposals

1. The following question and answer is provided for your information.

Question: May an offeror visit the conference room where the oral presentation of proposals will be conducted prior to 18 February 2003?

Answer: Yes. Please call the Contracting Officer at 931-454-6886 or 4414 to arrange a “familiarization” visit. You may visit the conference room from 11 – 14 February 2003 subject to availability.

2. As a reminder, each offeror’s representatives who plan on attending the oral presentations on 18 February 2003 must be U.S. citizens. Pursuant to Section L paragraph 2.1.4 of the RFP, we will notify each offeror of the time of their oral presentation on the afternoon of 14 February (after 1400). It would be helpful if you have the names of your ten representatives available when we call.

3. On 18 February 2003, a Government representative will meet you in the parking lot at the Pass & Registration Building (Visitor Center) approximately 20 minutes before your briefing is scheduled to begin. Please have all ten representatives there as a group. The Government representative will escort you directly to the conference room. Please do not register at the Pass & Registration facility (Visitor Center).



JOHN L. SUTTON
Contracting Officer
Chief, Contract Management Branch